**Applying for a place at this school**

Millbrook Primary School is a Community Primary School where we welcome all applicants. We welcome visits to the school by families who may be interested in applying – please contact us on 0151 477 8160 and we will make an appointment for you to visit.

It is usually possible to offer places to all who apply. If however, there are more applicants than places, the school has an admissions policy that is used to decide who has priority.

**School Admissions Police**

The admission policy for 2018/19 is printed in the local authority’s admission booklet which is available on the Knowsley Council website; - <http://www.knowsley.gov.uk/residents/education-and-schools>

Paper copies are available from school or from Knowsley School Admissions by contacting

0151 443 5143. The booklet gives you all the information you’ll need to apply for school places.

The consultation for the new policy for 2019/20 is also available on the Knowsley Council website consultations page until the end of January 2018.

**Reception class**

Applications for places in the reception class are made between September and the 15th January each year. So applications for September 2018 should be made no later than 15th January 2018. It is really important to apply on time. Details of how to apply and other useful information are given in the admission booklet.

*(If you live in another borough, contact your home authority for details of which form to use.)*

**Applications at other times**

If you are moving to this area and are interested in a place for your child, please get in touch with the school. There is an In-Year application form to complete which gives you notes and contact details. This is also available from Knowsley School admissions Team by telephoning (0151) 443 3372.

**Nursery Admissions**

We take pupils into the nursery on a termly basis – usually the term following the child’s third birthday. There is information which includes the application form available from the school or on the Knowsley Council website <http://www.knowsley.gov.uk/residents/education-and-schools>

*(You can use this form wherever you live.)*

Please note: **Obtaining a place in the nursery does not give your child any priority for admission to reception class – you still need to apply for a reception place at the right time.**