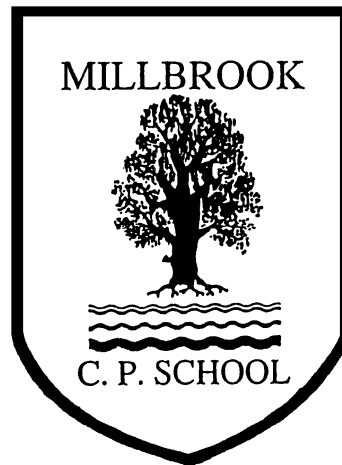


***Millbrook  
Community  
Primary School***



***Charging Policy***  
***November 2024***

## INTRODUCTION

This document is a statement of the aims, principles and strategies in respect of charging for School Activities at Millbrook Primary School.

It is in accordance with Government legislation and emanates from the Millbrook School's Vision. Furthermore, it accords with the School's Equal Opportunities Policy.

## AIMS

The Governing Body recognises the valuable contribution that the wide range of additional activities, including excursions, residential experiences and clubs can make towards personal and social education and aims to promote and provide such activities both as part of a broad and balanced curriculum for the pupils of the school and as additional optional activities.

## PRINCIPLES

1. Projects and pursuits requiring additional funding are regarded as an integral aspect of the corporate life of the school.
2. Pupils should not be debarred from such activities as a consequence of their parents inability of finance their participation.

## STRATEGIES

1. The school will not levy any charges for routine activities which occur wholly or mainly within school hours.
2. The financing of special educational visits of a specific or general nature that take place whether in or out of school but within the Millbrook School timetable, will rely entirely upon voluntary contributions from parents unless the school budget is able to fund a visit for a particular class or year group in line with their educational needs.
3. Millbrook School will cancel any planned venture if insufficient contributions make it financially not viable.
4. No child will be disadvantaged or excluded from any activity because parents refuse or are unable to make a voluntary contribution.
5. In the event of the visit being of a whole day's duration, pupils in receipt of school meals can be provided with packed lunches.
6. Millbrook School will maintain detailed records of income and expenditure in respect of all educational visits.
7. No charges will be made for educational activities that occur outside school hours when such activities are part of the school's statutory duties regarding the delivery of the National Curriculum or the Religious Education of Pupils

### OPTIONAL ACTIVITIES

1. When optional activities are arranged these will take place wholly or mainly outside school hours. Participation in any optional activity will be on the basis of parental choice and a willingness to meet such charges that are incurred.
2. In the event of a residential visit being arranged parents will be given at least eight months advanced notice and will be provided with the facility to make weekly contributions towards the costs.

### CLUB ACTIVITIES

Extra-curricular clubs operate at various periods during the academic year.

In all school based pastimes and pursuits, coaching and tuition are provided free of charge, as is transport to and from venues and stadia for competitive matches.

Charges are only applied if outside providers offer an additional special club i.e. fencing, drama, specialist sport coaching, science clubs etc.

### EXTERNAL SERVICE CHARGES

The school offers facilities to outside Agencies, ie Adult Learning, Jubilee Church

Charges are made for the use of the Junior hall during weekends and this is registered as income. Charges are also made for holiday sports clubs and after school football.